

Government Of Jammu and Kashmir
Department of Archives, Archaeology & Museums,

Museum Complex Lal Mandi Srinagar
Tel./Fax= 0194-2311185

No:-DAMA- e-NIT No 08 Of 2017-18
Dated:- 27-10-2017

Open National e-tender Notice for restoration and conservation of flood hit/ damaged artifacts/objects of SPS Museum Lal-Mnadi Srinagar J&K.

For and on behalf of Governor of J&K State e-tenders in double cover system are invited from Registered Conservation Institutions/ Registered Conservation Laboratories/ Registered Conservators or similar institutions and laboratories through e-tendering Portal of J&K Government www.jktenders.gov.in. For restoration and conservation of flood hit artifacts of SPS Museum Lalmandi Srinagar Jammu & Kashmir damaged/effected during the flood of 2014

1. The Bidding documents consisting of qualifying information, eligibility Criteria ,specification, bill of quantities(B.O.Q) Set of terms and conditions of contract and other details can be seen/download Ned from the departmental Website www.jktenders.gov.in as per schedule of dates given below:-

Note : All the bidding process will be on www.jktenders.gov.in

1.	Estimated cost	1.36 (Crores)
2.	Tender document fee Tender document can be downloaded through e-tendering Portal of J&K Government www.jktenders.gov.in . or official website www.jkarchives.nic.in	Rs. 5000/- (In Shape of DD pledged to Director, Archives Archaeology & Museums J&K, payable at Jammu/Srinagar Should be attached with hard copy)
3.	Earnest money	2% of estimated cost (Rs. 272000.00) (In Shape of CDR/FDR pledged to Director, Archives Archaeology & Museums J&K, payable at Jammu/Srinagar should be attached with hard copy)
4.	Date of issue of Tender Notice	27-10-2017 at 10:00 Am
5.	Period of downloading of bidding documents	29-10-2017 From 10:00 Am
6.	Bid Submission Start Date	29-10-2017 From 10:00 Am
7.	Bid submission End Date	11-11-2017 Up To 4:00 Pm
8.	Deadline for receiving the Hard Copy (Original DD & EMD) with all relevant documents	12-11-2017 up to 2.00 PM in the Office of 01. Director, Archives, Archaeology & Museums (J&K) Jammu. 02. Curator SPS Museum Srinagar.
9.	Date & time of opening of Technical Bids (online)	14-11-2017 at 11.00 AM PM in the Office of Director, Archives, Archaeology & Museums (J&K)"
10.	Date & time of opening of Financial Bids(online)	14-11-2017 at 2.00 PM in the Office of Director, Archives, Archaeology & Museums (J&K)"

Eligibility criteria.

1. Registered Conservation Institutions/ Registered Conservation Laboratories/ Registered Conservators or similar institution/laboratories having good tract record in conservation field.
2. The interesting bidders shall have the experience of successful conservation/ retrieval restoration of Museum objects/ artifacts/ coins jewelry/ Manuscripts/ textile Decorative Art/paintings/natural History/ Arms and Armory etc.
3. Interesting parties shall have to produce documentary evidence in support of their academic, technical capabilities and conservation licence.
4. The bidder/ interesting parties have to give the details of the infrastructure Ability and experience in restoration and conservation of antiques and artifacts.
5. Bidder must have financial strength to the tune of 30% of advertised e-tender cost in one year during last 3 financial years i.e. 2014-15,2015-16,2016-17, turnover certificate supported with balance sheet, profit and lost statement, supported with income tax Return (ITR) signed by chartered accountant concerned.
6. Bidder Should have permanent account Number (PAN/GST in Registration)
7. The intending registered conservators/ firm can visit the site for on spot inspection of damaged objects on their own expenses.
8. Earnest money 2% of estimated cost in shape of CDR/FDR pledged to Director Archives, Archaeology & Museums, Srinagar/ Jammu.
9. Tender documents can be downloaded through e-tendering Portal of J&K Government www.jktenders.gov.in. or departmental website www.jkarchives.nic.in.

(M. S Zahid)
Director,
Archives, Archaeology & Museums

Government of Jammu and Kashmir
Department of Archives Archaeology and Museums
Lalamandi, Srinagar-190001/ Mubarak Mandi Jammu-180001
Government Of
Jammu and Kashmir
Department of Archives, Archaeology & Museums,
Museum Complex LalMandi Srinagar
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1.	E s t i m a t e d c o s t	1 . 3 6 (C r o r e s)
2.	T e n d e r d o c u m e n t f e e Tender document can be downloaded thro	R s . 5 0 0 0 / - (In Shape of DD pledged to Director, Archives Archaeology & Museums J&K, payable at Jammu/Srinagar Should be attached with hard copy)
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11.	P r e B i d M e e t i n g	8-11-2017 at 11:00 Am In the Office Director, Archives, Archaeology & Museums (J&K) Jammu
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2. Instruction of bidders regarding e-tendering process :-

- i. Bidders are advised to download bid submission manual from the “downloads” option as well as from “bidder Manual Kit” on website www.jktenders.gov.in to acquaint bid submission process.
- ii. To participate in bidding process. Bidder has to get ` digital signature Certificate (DSC). As per information technology Act-2000 .Bidders cab get digital certificate from any approved vendor.
- iii. The bidder have to submit their bids online in electronic format with digital signature .No bid will be accepted in physical form.
- iv. Bids will be opened online as per time schedule mentioned in Para-1.
- v. Bidders must ensure to upload scanned copy of all necessary documents with the technical bid. Besides, original/photocopies of documents related to the technical bid be submitted physically/by registered post/through courier before date specified in Para -1.

Note:-Scan all the documents on 100 dpi with black and white option.

3. The department will not be responsible for delay in online submission due to any reason.

SECTION B : BACKGROUND & SCOPE OF THE WORK

Introduction and Background / Scope of the Work

The SPS Museum houses a large collection of the Artifacts in the shape of Paintings/ Archaeology/Coins/ Jewellery /Metal/manuscripts/Textiles/Decorative Art/ Armoury/ natural History etc. During the devastating Floods of 2014, various artifacts of SPS Museum got damaged. The department in assistance with the National Museum New Delhi and NRLC Luknow gave the First Aid treatment to the affected artifacts but a comprehensive conservation is required for these artifacts for the long lasting preservation.

The specification of the requirements is as under:

01.Setting up a conservation laboratory in SPS Museum Lalmandi Srinagar Jammu & Kashmirfor Restoration and conservation of the flood hit artifacts and Restore/ consecrate the flood effected artifacts of following nature:-

S.No	O b j e c t / s	M a t e r i a l	Nature of damage
	P a i n t i n g s	P a p e r Cloth-Tankas	F l o o d h i t

		Canvas (Oil Paintings) Glass painting	
	Manuscripts	P a p e r Birch Bark	Flood hit
	Textile	P a s h m i n a Wool Silk (Chinese) Zari Work Yarn Brocade	Flood hit
	Decorative Art	P a p e r M a c h i e Tibetan Art Objects Copper/ Zinc/Silver Wooden objects Enameled ware Leatherware Ivory and Serpentine Stone	Flood hit
	Arms and Armoury	M e t a l	Flood hit
	Archaeology	S t o n e O b j e c t s Terracotta objects Bronze objects Iron Tools Clay Images	Flood hit
	Natural History	S t u f f e d b i r d s	Flood hit

SECTION C. Eligibility criteria/ Terms and Conditions

1. Eligibility Criteria/Pre-Qualification.

The tenders must fulfill the following pre-qualification conditions. The Technical bid of the tenderers fulfilling the pre-qualification conditions will be evaluated by the duly constituted technical evaluation committee. Bid of tenders not fulfilling the pre-qualification conditions given below will be rejected.

Eligibility criteria.

1. Registered Conservation Institutions/ Registered Conservation Laboratories/ Registered Conservators or similar institution/laboratories having good track record in conservation field.
2. The interesting bidders shall have the experience of successful conservation/ retrieval restoration of Museum objects/ artifacts/ coins jewelry/

Manuscripts/ textile Decorative Art/paintings/natural History/ Arms and Armory etc.

3. Bidders should have Conservators with the minimum 5 years Experience with completion of the similar project with documentary evidence in support of their academic, technical capabilities and conservation license.
4. The bidder/ interested parties have to give the details of the infrastructure Ability and experience in restoration and conservation of antiques and artifacts.
5. Bidder must have financial strength to the tune of 30% of advertised e-tender cost in one year during last 3 financial years i.e. 2014-15,2015-16,2016-17, turnover certificate supported with balance sheet, profit and loss statement, supported with income tax Return (ITR) signed by chartered accountant concerned.
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10.Special Clauses

- a. The service provider's staff should be polite , cordial positive and efficient while handling the assigned work. The service provider shall be provider shall be responsive for any act of indiscipline on the part of persons deployed by him. The agency shall be bound to prohibit and prevent any of there employees from being intoxicated while on duty, trespassing or acting in any detrimental or prejudicial way to the interests of this office. The decision of the officer in charge upon any matter arising under the clause shall be final and binding on the agency
- b. That the persons engaged shall not be below the age of the 18 years or above the age of the 55 years and they shall not interfere with the duties of the employees of this office
- c. The Service provider has to provide Photo Identity Cards to the persons employed by him/her for carrying out the work. The cards are to be constantly displayed & their loss reported immediately
- d. The transportation ,food, medical and other requirements in respect of each personnel of the service provider shall be the responsibility of the service provider.

2. Liability of the Tenderer

Bidders are advised to study the Bid Document carefully. Bids not complying with all the clauses in this tender document are liable to be rejected. Failure to furnish all the information required by the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the firm's risk and may result in the rejection of the bid.

Hardcopy be provided must contain

- a) Bidders Letter
- b) Bidders Particular
- c) Firm's Experience
- d) CDR/FRD (EMD)
- e) DD (cost of tender document)

3. Bid submission

The bids submitted through e-tendering portal of Jammu & Kashmir Government www.jktenders.gov.in are eligible, no bids except online e-tendering portal will be entertained and must contain.

- ✓ **Technical Bid.**
- ✓ **Financial Bid.**
- ✓ **EMD&**
- ✓ **Cost of tender document.**
- ✓

4. Procedure for opening the tender:

- ✓ The technical bid will be opened in presence of designated committee and qualifier of technical bid is entitled for consideration financial bid.

5. Evaluation of Bids:

1. The bid Evaluation process would consist of two stages. In stage 1, the Technical Bids would be evaluated against pre-defined criteria for judging the technical capabilities and experience of each bidders.
2. An "Expert Committee" for the Bid Evaluation shall undertake the scrutiny of the technical bids to determine whether the Bid is complete in all the respects and conforms to the terms and conditions substantially responsive to the bidding document.
3. The Expert Committee for the bid evaluation shall follow objective criteria for evaluation of technical bids to assess the prior similar project experience, financial and logistic capacity and proposed work plan. All the parties

scoring above the minimum specified threshold will be treated as technically qualified. The decision of the Expert committee for the bid evaluation in this regard shall be final

4. The Expert Committee in the presence technically qualified bidders or their representatives who choose to be present shall open the price bids. The technically qualified bidder's representative, who are present at the time of opening of the price bids shall sign a register evidencing their attendance.
5. AA&M further reserves the right to accept or reject any or all Bids, at any time prior to the awarding of the order, without assigning any reason whatsoever and without thereby incurring any liability to affect bidder or bidders due to such an action taken by AA&M
6. The decision of AA&M arrived at as above will be final and no representation of any kind will be entertained on the above.
7. AA&M shall however not bind itself to accept the lowest and /or any bid and reserves the right to accept and / or reject any bid, wholly or in part.
8. Date of opening of the price bids will be duly notified to the bidders

9 . Awarding the contract ;

- a) Orders will be placed on the finally selected tenderer after signing of MOU. The allotment will be valid for a period of 30-days in the from the date of supply order .
- b) The service provider shall conserve the objects with satisfaction of Museum Experts .
- c) The supplier should have to certify that all the conservation is carried out without damaging of the objects.

10 Security deposit:

- a) In case of tenderers whose tender are not considered for placing the order or whose bids are rejected by the committee the Earnest money deposit will be refundable without any interest after the whole process of selection is complete .
- b) In case of tenderers whose tenders are accepted for placing the order, the earnest money deposit will be kept as the security deposit till the validity of the allotment.
- c) If wrong information is submitted or any material information is concealed by the tenderers , his earnest money deposit shall be forfeited.
- d) If the successful tenderer is not able to complete the work in its totality within the specified period shall be forfeited in full.
- e) No interest will be payable for the earnest money deposit and the security deposit.

11. Payment terms:

- ✓ 20% on mobilizing and initializing the conservation process
- ✓ 40% after completion of 50% of job
- ✓ 40% after completion of project

12. Quality checks:

a) AA&M shall form the work of conservations as per the specifications required and verify all the conservation measures.

13. Arbitration:

AA&M and the firm shall make every effort to resolve amicably by direct negotiation any disagreement or dispute arising between them under or in connection with the work order . if any dispute shall arise between parties on aspects not covered by this agreement , or the construction or operation thereof, or the rights ,duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions ,such dispute shall be referred to the commissioner secretary to govt.or culture department , (Jand K) and his decision be final and binding on both the parties.

14. General conditions:

1. All services shall be performed by the persons qualified and skilled in performing such services as per the eligibility criteria indicated for each category .
2. All consumables, equipments ,chemicals shall be arranged by the bidder
3. The service provider's staff shall not divulge or disclose to any person , any detail of the office , operational process , technical knowhow, security arrangements and administrative /organizational matters as all are of confidential / secret nature.
4. Service provider is responsible for any damage occurred during the treatment/ restoration/ conservation..
5. This office reserves the right to reject any or all the tenders without assigning any reason whatsoever and the decision of the management shall be final and binding on all the bidders.

UNDERTAKING BY THE BIDDER

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself /ourselves to abide by them.

Signature of the

tenderer with seal .

Name:

Designation:

Address:

Phone no:

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